



**(TO BE COMPLETED BY LOAD SERVING ENTITIES)
REPORT TO THE CALIFORNIA ENERGY COMMISSION
RPS Procurement Claims from RPS-Certified Facilities**

GENERAL INSTRUCTIONS

This form is for reporting RPS procurement claims of generation that is **ONLY** from RPS-Certified facilities whose generation was not tracked in WREGIS. For purposes of this form, the term "facility" means RPS-certified facility. It can only be used by special authorization from RPS staff and **ONLY** to report generation that occurred **PRIOR** to the date the facilities reported in the form first started tracking generation in WREGIS. **DO NOT** use this form to report any generation from any facility that occurred after that facility started tracking in WREGIS.

Enter the name of the load serving entity represented on this form and the reporting year covered by this report.

Entity Name	
Reporting Year Covered in this Report	

Complete Schedule 1 and verify that the identified RPS procurement claims are from facilities and that such procurement claims are not already tracked and reported through WREGIS, or can be tracked in WREGIS by retroactive or imbalance means. Each facility claimed on this form must submit a CEC-RPS-GEN form to report monthly net generation and energy resource use data for the year(s) from which generation is claimed in this form. Energy Commission staff may request additional information from load serving entities to verify the generation and RPS procurement claims of electricity products reported in this form. If requested, an authorized officer or agent of the load serving entity must submit additional information.

E-mail the completed file to the address shown below. Then print and sign the attestation page of the report, and either email or mail the package to the address shown below:

California Energy Commission
e-mail: RPSTrack@energy.ca.gov
 Renewable Energy Office
 Attn: Interim Tracking
 California Energy Commission
 1516 9th Street, MS-45
 Sacramento, CA 95814-5512

This report is due on July 1st of each year. For 2011 and 2012 data, follow the reporting instructions due dates in the Energy Commission's *RPS Eligibility Guidebook* and specified in the regulations for *Enforcement Procedures for the Renewables Portfolio Standard for Local Publicly Owned Electric Utilities*, as adopted by the Energy Commission.



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Schedule 1 - RPS Procurement Claims

INSTRUCTIONS: List the load serving entity's monthly procurement claims of electricity products from each facility for each month of the calendar year covered in this report as specified in the *Renewables Portfolio Standard Eligibility Guidebook*. When completing this form, use one row to report the monthly procurement claim amount for each identified facility. If a facility has multiple generation units, each with its own WREGIS Identification Number, and the generation from each unit is disaggregated and reported using the unit-specific WREGIS ID, provide the monthly procurement claim amount from each unit. Do not include negative procurement amounts. **Do not separate data with blank rows.**

FOOTNOTES

1	RPS ID	Enter the California Energy Commission RPS certification number for each RPS-certified facility.
2	EIA Plant ID	Enter the Energy Information Administration identification number for the RPS-certified electrical generation facility, if available.
3	WREGIS ID	Enter the Western Renewable Energy Generation Information System Generating Unit Identification number for the facility, if a WREGIS ID has been obtained for the facility. If a facility has multiple generating units, each with its own WREGIS ID, and the procurement claim from each unit is reported using the unit-specific WREGIS ID, report the monthly procurement claim from each unit on a separate row using the unit-specific WREGIS ID.
4	Facility Name	Enter the name of the facility as it appears on it's RPS certificate.
5	Fuel Type	Select the primary renewable fuel type of the facility, as it appears on it's RPS certificate, from the drop down list.
6	RPS Electricity Product Code	<p>For POU's subject to the PBR, choose the applicable electricity product classification code: Count in Full (PCC0) or Portfolio Content Category classification PCC1, PCC2, or PCC3.</p> <p>For POU's outside of a CBA, choose either Count in Full (PCC0), Bundled RECs (BNDL), or Unbundled RECs (TREC), as applicable.</p> <p>For retail sellers, do not choose an electricity product classification; always select Retail Seller (RTSL) for each claim -- the CPUC classifies electricity products for retail sellers.</p>

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CEC-RPS-TRACK (Revised 06/2015)



7	Vintage Year	Enter the vintage year in which the renewable electricity was generated.
8	Vintage Month	Choose the month of the year in which the renewable electricity was generated.
9	Monthly Procurement Claim (MWh)	Enter the total monthly procurement claim amount for the facility. Enter the amount in MWh rounded to the nearest ten-thousandth (for example, 8.1234 MWh). If a facility has multiple generating units, each with its own WREGIS ID, and the procurement claim from each unit is reported using the unit-specific WREGIS ID, enter the monthly procurement claim from each unit on a separate row using the unit-specific WREGIS ID as described in Footnote 3.
10	E-Tag ID	As applicable, enter the e-Tag Identification number (e-Tag Code) for scheduled energy that is matched with PCC1 and/or PCC2 RPS claims from the generation unit of the generator that are not interconnected to a CBA or by the generation unit of the generator using substitute energy to firm and shape energy.

June 2015



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I am an authorized officer or agent of the load serving entity, as noted below, and hereby submit this report and attest to the following on behalf of said entity:

- 1) I am an authorized officer or agent of the load serving entity, as noted below and for which this report was prepared, and have authority to submit this report on behalf of said entity;
- 2) The information and data provided in this report, including information provided in Schedule 1 of this report, are submitted to the California Energy Commission for use in verifying the load serving entity's procurement claims of electricity products from the RPS-certified electrical generation facilities as identified in this report for purposes of the RPS and in accordance with the Energy Commission's *Renewables Portfolio Standard Eligibility Guidebook*;
- 3) To the best of my knowledge, none of the procurement claims identified in Schedule 1 of this report, nor any of the Renewable Energy Credits, as defined in the *Renewables Portfolio Standard Eligibility Guidebook*, associated with the electricity generation for such claims, have been or will be used more than once to satisfy RPS procurement requirements or voluntary contributions;
- 4) I have read the *Renewables Portfolio Standard Eligibility Guidebook* and understand the provisions, eligibility criteria, and requirements of that guidebook and my responsibilities under the guidebook, including my responsibilities to provide additional information for RPS verification purposes if requested by the Energy Commission; and
- 5) I declare under penalty of perjury that the information and data provided in this report, including the information provided in Schedule 1 of the report, is true and correct to the best of my knowledge.

Signed: _____

Dated: _____

Authorized Officer or Agent of Load Serving Entity	
Name:	
Title:	
Phone:	
E-mail:	
Fax:	
Load Serving Entity	
Entity Name:	
Street Address:	
City, State, Zip Code:	

RPS Procurement Claims from RPS-Certified Facilities

CEC-RPS-TRACK (Revised 06/2015)



List of Supporting Documentation Attached to This Report	
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